



# Best Master Furniture

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Visit us on the web  
[www.bestmasterfurnitures.com](http://www.bestmasterfurnitures.com)

OFFICE USE ONLY	
Received By: _____	<input type="checkbox"/> INSPECTION
Date Received: _____	<input type="checkbox"/> REPAIR
Authorized By: _____	<input type="checkbox"/> RE-STOCK
Date Authorized: _____	<input type="checkbox"/> RETURN/RECALL MADE TO CUSTOMER
	<input type="checkbox"/> RETURN/RECALL BACK TO CUSTOMER

## Return Authorization Form (RMA)

### CUSTOMER INFORMATION

Store Name/Cust.ID: \_\_\_\_\_ Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Invoice#: \_\_\_\_\_  
 Email: \_\_\_\_\_ Invoice Date: \_\_\_\_\_

### CLAIM INFORMATION

Pcs./Boxes	Product Description	Reason for Return	Service Requested

#### Please Read Carefully:

Under Best Master's policy system, All claims for defects, damages, discrepancies, short-shipment etc. must be made in writing within 72hrs of receiving the goods. Proof of purchase (copy of the invoice) is required in order to provide any service. We reserve the right to refuse or deny service if at the time of inspection the goods were found to be 1) in an unsanitary condition (for health concern), 2) had prior unauthorized repairs done, or 3) sustained damages not caused by manufacturing defects or shipment. Assembled goods are not eligible for replacement or credit. Failure to give notice will revoke acceptance of claim made thereafter, no cash refunds. The RMA is valid only for items originally listed in the request form. The items are inspected and tested only for the problem listed, so Please describe the problem clearly. Please be sure to return the goods in the ORIGINAL PACKAGING with all packaging materials. Any items returned incomplete or defaced will not be given credit. All returned shipments must be freight prepaid by customer. All claims for merchandise damaged in transit must be made through the freight carrier. Attach a copy of the RMA to the outside of the package. Packages without the RMA attached will be refused. Once you have fully read, understood, and agree with the policy above, Please sign below.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_